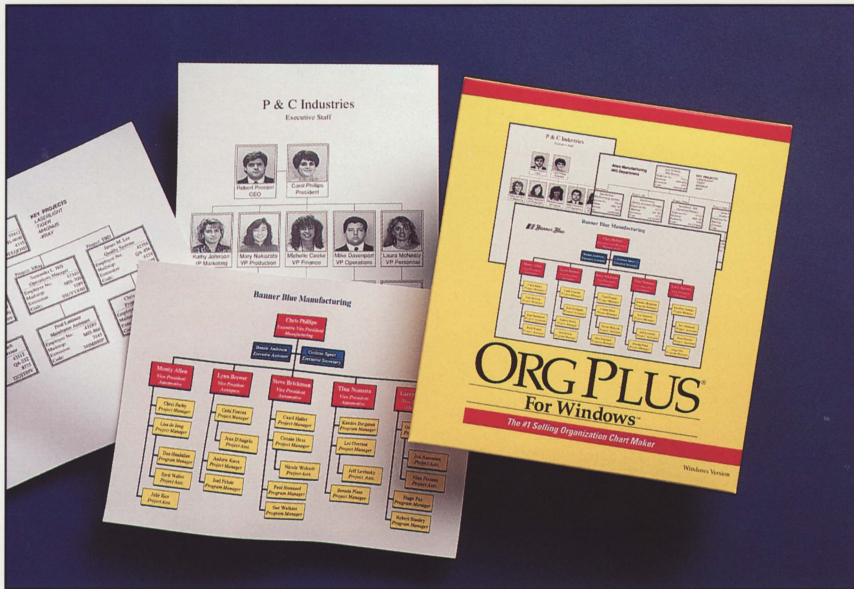


Org Plus[®] for Windows[™]



Org Plus for Windows is for managers, business professionals, and executive assistants who need to create professional-looking organization charts quickly and easily. Automatic chart drawing, custom formatting, compact layouts, and easy editing make Org Plus the fastest way to create the charts you need.

Fast and Professional — No Drawing Required!

For 9 years, Org Plus has been the fastest way to create professional-looking organization charts. Unlike “drag and drop” graphics programs, there’s no need to manually position and connect each of the boxes in your chart! Org Plus does the work for you in 70% less time¹, automatically drawing and spacing boxes and precisely laying out connecting lines. Simply select a box tool at the top of the window and click on the chart to add boxes. Type names, titles, and other information into each box. Org Plus automatically expands or shrinks the boxes to fit your text perfectly. You can format the text in almost any conceivable way — put information on the outside corners of the box, stack it up in columns inside the box, and give it any font, size, or style.

Compactly Shows Real World Relationships

Org Plus automatically lays out boxes in 29 different styles to show a wide variety of real world relationships, including co-managers. And Org Plus’ complete set of drawing tools guarantees that there’s no limit to what you can show. Add a dotted line connector to indicate an indirect reporting relationship. Or draw a box outside the chart and type in an annotation or key to make your chart more clear. Fitting your chart on one page is easy, too — simply use the Make Fit command!

Updating Charts is a Snap

Changing your chart to reflect promotions or even a corporate restructuring is easy: just drag the boxes of transferred employees where they need to go! With a few clicks of the mouse, you can add, delete, re-arrange, or move boxes, even entire departments. After each edit you make, Org Plus instantly repositions all the boxes and connecting lines in your chart to maintain perfect spacing and centering. Because Org Plus automatically does all the repositioning for you, editing is 4 times faster than with “drag and drop” graphics programs where all the boxes and connecting lines must be repositioned manually.

Customize Your Charts

Org Plus allows you to define up to 30 text, name, number, and picture fields per box and lay them out any way you wish! Boxes, lines, and

borders can also be customized in any of 40 styles and 70 colors.

Once you’ve created a “look” for your chart, save it as a Style sheet and reapply it to your other charts. You can even add employees’ pictures and your company logo! Org Plus supports the import and export of most standard graphic file formats.

New! Manage Information in Your Charts

Choose the Sort command to instantly arrange any group of boxes in the order you desire. Use the Find and Replace commands to select or modify boxes in your chart based on simple pattern matches or operators such as =, >, AND, and OR. Need to build a phone list or salary table from the information in your chart? Copy Table instantly creates a table that can be pasted into a spreadsheet, word processor document, or other file. These features, plus a handy “thumbnail” view, make locating, editing, displaying, and sharing the information in your charts easier than ever!

New! Make Counts and Calculations Inside Your Charts

New Amounts fields make it effortless to perform counts and calculations on the boxes in your chart. Simply use the pull-down menus to specify a formula and the boxes that are affected — Org Plus does the rest, dynamically updating numbers as you edit your chart. A great tool for counting employees, calculating and displaying salaries by departments, or rolling up manufacturing costs!

Include Org Plus Charts in Your Other Applications

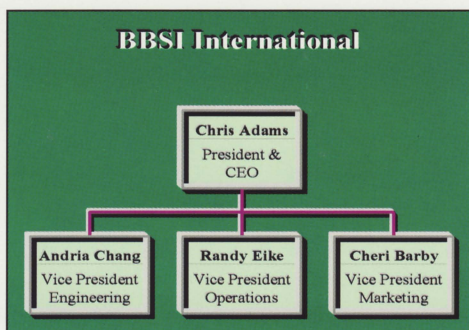
With Org Plus you can copy and paste your organization charts between applications. And now with Object Linking and Embedding (OLE), organization charts can be copied, pasted, and dynamically linked into other Windows OLE client applications such as Microsoft[®] Word for Windows, WordPerfect[®] for Windows, and many others. Your chart automatically re-sizes to fit the area of your memo or document. Most importantly, it allows information shared between Org Plus and other Windows applications to be updated simultaneously.

Multi-Platform and Server Licenses Available

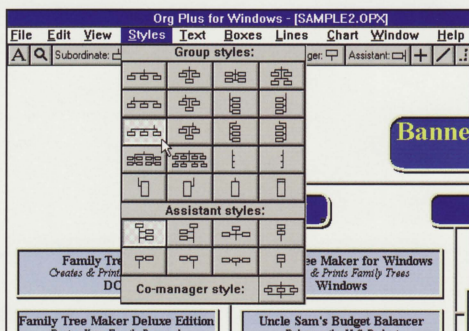
Multi-Platform Site and Server Licenses are available. Share Org Plus for Windows charts with Org Plus Advanced (DOS) and Org Plus for Macintosh[®] users in either a single user or network environment!

¹ As determined by an independent study comparing Org Plus for Windows and Visio[®] conducted by Kocher & Associates at the Center for Software Development, San Jose, California, in July 1994.

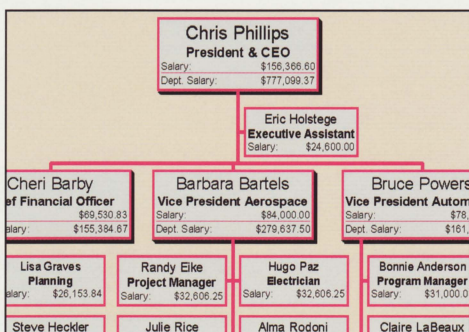
#1 Selling Org Chart Maker



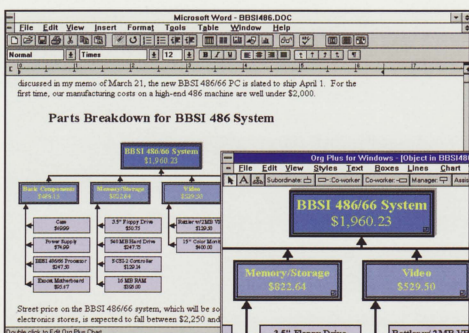
Org Plus is the fastest and most complete solution for professional-looking charts.



There are 29 different chart styles to apply to your entire chart or to any set of boxes you select.



New Amounts fields let you instantly count employees, add up salaries by departments, roll up manufacturing costs, and make other calculations.



OLE technology lets you make changes to Org Plus for Windows charts directly from a Windows document.

Create professional-looking organization charts quickly and easily! Org Plus comes with on-line help, a step-by-step tutorial, a unique picture index, and an extensively indexed manual. Free technical support is also available.

Fast and easy

- Draws boxes and connecting lines automatically
- Sizes boxes automatically to fit text
- Centers charts automatically

Beautiful output every time

- 20 different layouts for box groups
- 8 different staff and assistant styles
- 1 co-manager style
- 12 box border styles, 10 box shadow styles, and 3 box shapes
- 3 line styles, 5 line shadow styles, 8 line thicknesses, and arrowheads
- 70 colors
- Custom shadow depth (text, lines, and boxes)
- Automatic or manual box sizing and spacing

Powerful text formatting

- Uses all fonts, styles, and sizes (4 to 144)
- Displays text inside or outside boxes
- Displays text columns inside boxes
- Draws dividers inside boxes
- Supports word wrap, centering, justification, and more
- Shows/hides text, pictures, margins, branches, and sensitive information

Easily updated

- Adds/deletes boxes with 2 mouse clicks
- Moves departments by clicking and dragging
- Changes chart styles with one command
- Always preserves uniform sizing and spacing
- Changes the format of text in all or selected boxes in seconds
- Automatically prints date created, date last modified, or date last printed

Finds, Replaces, and Sorts

- Finds and/or Replaces text or numbers in chart boxes based on one of the following user-specified searches: Contains, Empty, Not Empty, =, ≠, >, ≥, <, and ≤
- Find and Replace searches can be combined using AND and OR (e.g., all employees who are managers AND who earn > \$30,000/year)
- Sorts boxes in ascending or descending alphanumeric order

Makes counts and calculations for you

- Amounts fields automatically format numbers
- Calculations can be made between Amounts fields in the same or different boxes using these operations: Average, Count, Non-zero Count, Fraction of Total, Maximum, Minimum, Product, Standard Deviation, Total, and Variance
- Count and Non-zero Count operations instantly count any group of boxes in the chart

Customizable

- Template feature makes it easy to establish a personal or corporate standard
- Allows hand-drawn lines and boxes anywhere on the chart
- Allows text annotations anywhere
- Pastes people's pictures or company logos from the clipboard into charts
- Allows user to anchor one or more background objects (such as manually-drawn boxes and arrows) relative to a single box in the chart
- Saves chart appearance as a Style sheet which can instantly be applied to other charts to give them the same "look"

Other useful features

- Automatically fits chart on specified number of pages by using Make Fit command
- Prints multiple charts at one time without each file having to be opened
- Copy Table: copies the contents of the fields you choose to the clipboard as a table that can be pasted into a spreadsheet, word processor document, or other file. Great for creating phone lists, salary tables, and other custom reports!
- Network Aware: several users may open a chart for viewing, but only the first user to open the chart can save changes

Chart capacities

- Up to 50 levels per chart
- Up to 110" x 110" charts
- Up to 100 boxes per work group
- Up to 25,000 characters per field
- Up to 25,000 characters per box
- Up to 4 charts open at a time

Software compatibility

- Imports/exports .BMP, .PCX, .TIF, and .WMF graphic file formats
- Imports/exports text files (tab or comma delimited ASCII)
- Org Plus is an Object Linking and Embedding (OLE) server
- Imports Org Plus charts from DOS and Macintosh versions using DOS Org Plus file format or .OPX file format. Exports charts using .OPX file format.
- Imports/exports to MS PowerPoint® 4.0 (and later) for Windows and Macintosh

System requirements

- IBM PC 386 or higher or 100% compatible
- 4 MB of RAM; 3 MB of hard disk space (5 MB recommended)
- Microsoft Windows 3.1 or later and mouse
- VGA or higher resolution display



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